

MODIFICATION APPLICATION
Ettl Farm at Princeton Homeowners Association, Inc.

Managing Agent:
Premier Management Associates
850 Carolier Lane
North Brunswick, NJ 08902
Tel:(732) 390-1100
Fax: (732) 839-4016

APPLICATION FOR BOARD APPROVAL

Name: _____

Address: _____

Estimated Start Date: _____

Improvements, changes, additions or alterations to an Ettl Farm property require PRIOR written approval of the Association's Board of Trustees as per the Ettl Farm Declaration of Covenants and Restrictions. A full description of the proposed improvement, change, addition or alteration must be submitted with this application form to the Board. Complete applications must be received by the Management Company at the address listed above by the last Monday of the month in order to be placed on the agenda for the following Board meeting (usually the first Monday of the month). Incomplete applications may not be heard until the Board had received the required information to render an informed decision.

INSTRUCTIONS:

1. Submit a scale plan and written description of the proposed improvement, change, addition or alteration in sufficient detail so the Board of trustees can make a decision (attach sketches, plans, photos, etc., if necessary to provide detail).
2. Provide a site plan or copy of survey indicating existing structures, swales and grading. Show where the improvement is to be located and show proposed grading after the construction. The site plan must show all property boundaries and all easements and setback limits as shown of the Final Survey of your property.
3. Include types of materials to be used: height, width, length, color, etc. Provide as much detail as is available to assist the Board in reviewing the application.
4. Mail all applications and complete details to the management office at the address listed above.
5. Homeowners will be notified in writing of the Board's decision within five (5) days following the Board meeting.
6. Board approval will be subject to required Township permits.
7. All improvements must be in compliance with the current Declaration of Covenants & Restrictions and By-laws of the Association.
8. The Homeowner/Applicant maybe requested to appear at the Board meeting.
9. No construction shall begin until Board approval is obtained in writing.
10. No trash dumpsters or construction materials may be stored in the street or on the common property.
11. Portable toilets may not be visible from a street or any neighbor's windows.
12. Contractor signs, if any, must be removed immediately upon completion of construction.

Owner/Applicant Signature: _____

DATE RECEIVED: _____ DATE REVIEWED BY THE BOARD: _____

BOARD DECISION: APPROVED: _____ DENIED: _____
